Principal Pnb Asset Management Company Pvt. Ltd.

Exchange Plaza, 'B' Wing, Ground Floor, NSE Building, Bandra Kurla Complex, Bandra (East), Mumbai-400 051.

Principal

Mutual

COMMON TRANSACTION FORM

(For existing unitholders only)

Funds Toll Free - 1800 425 5600 Fax: 91-22-6772 0512 Website: www.principalindia.com	DISTRIBUTOR INFORMATION	
	Broker ARN Code: ARN-2111 Sub-Broker ARN Code: EUIN: E-029541	
Sole/First Holder: PAN*	Sub-Broker Code: Principal Group Employee Code:	
Common A/c No.: Date :	□ I/We hereby confirm that the EUIN box has been intentionally left blank by me/us as this is an "execution-only" transaction without any interaction or advice by the employee/relationship Signature of Sole/ First Applicant/ Holder	
Second Holder : PAN*	manager/sales person of the above distributor or notwithstanding the advice of in-appropriateness.	
Third Holder : PAN*	if any, provided by the employee/relationship manager/sales person of the distributor and the distributor has not charged any advisory fees on this transaction. (Refer Instruction No. 14)	
KYC Acknowledgement Letter* [* indicates - Refer overleaf]	Upfront commission shall be paid directly by the investor to the AMFI registered Distributors based on the investor's assessment of various factors including the service rendered by the distributor.	
ADDITIONAL PURCHASE (Refer Instruction No. 3 to 9 overleaf)	REDEMPTION (Refer Instruction No. 2 & 7 overleaf)	
TRANSACTION CHARGES FOR APPLICATIONS THROUGH DISTRIBUTORS/AGENTS ONLY [Refer Instruction No. 15]		
In case the subscription amount is ₹ 10,000/- or more and the Distributor has opted to receive Transaction	I/We want to redeem units or ₹ (in figures)	
Charges, ₹100/- (for investor other than first time mutual fund investor) will be deducted from the subscription	₹ (in words) from	
amount and paid to the Distributor. Units will be issued against the balance amount invested.	Scheme	
INVESTMENT DETAILS: I/We want to make additional purchases in:	Plan (Please ✓): □ Direct Plan □ Regular Plan Option/Facility	
	[Note: In case of redemption application submitted along with a Change of Bank Mandate (new and unregistered), the new bank account shall not be considered for payment of redemption proceeds, unless and until it is registered in the records of R&T. The	
Scheme	redemption proceeds in such cases will be paid to the existing registered bank account.]	
Plan (Please \checkmark): Direct Plan Regular Plan Option/Facility	SWITCH (Refer Instruction No. 12 overleaf)	
Cheque / DD / PO / RTGS / NEFT No for ₹	I/We would like to switch units or ₹ (in figures)	
dated from Bank A/c No	₹ (in words)	
Drawn on / Payment from Bank & Branch	From : Scheme	
DD Charges ₹ Gross Amount [#] ₹ (in figures) MANDATORY	Plan (Please ✓): □ Direct Plan □ Regular Plan Option/Facility	
Gross Amount [#] ₹ (in words) [#] Cheque/DD + DD Charges	To : Scheme	
Details of the Payer (In case First Unitholder is not one of the Account holder(s) of the Bank A/c. mentioned herein)	Plan (Please ✔): 🗌 Direct Plan 🗌 Regular Plan 🛛 Option/Facility	
Parent/Guardian/Related person (Not to exceed ₹ 50,000):Name	EMAIL / SMS SERVICES	
Employer:Name	I/We wish to receive following communication over E-mail:	
Custodian:Name	○ Account Statement ○ Newsletter ○ Annual Report ○ Other Statutory Returns/Information	
Mandatory Enclosure: KYC acknowledgement letter & Joint Declaration of the Bank A/c.	E-mail :	
Please enclose any one of the relevant documents as indicated below as per the Mode of Payment: (Enclosed please \checkmark)	☐ I/We wish to receive updates via SMS on my/our Mobile. Cell No. :	
• RTGS / NEFT / ECS / Bank Transfer - 🗌 Instruction to the Bank from the Unitholder to Debit the Account.	PRIVACY POLICY CONFIRMATION (Refer Instruction No. 16)	
OR	\square Yes \square No. I/We consent to and authorize the AMC to share all information (including without limitation	
• DD / Pay order / Banker's Cheque and the like - Declaration / Acknowledgement from Bank Copy of Passbook / Bank Statement	personal information or sensitive personal data or information) provided by me/us for transacting in Principal Mutual Fund with any of its Associates/Group Companies, for offering their services and products	

I/We have read and understood the contents of the Statement of Additional Information and Scheme Information Document of the respective Scheme(s). I/We have requested transaction(s)/modification(s) as stated herein and agree to abide by the terms and conditions of the respective scheme(s)/Plan(s)/Option(s). I/we will also inform Principal Mutual Fund of any changes in my/our account details. I/We confirm that I/we have read and understood "Privacy Policy" of PMF/AMC hosted on www.principalindia.com and hereby consent to and authorize AMC to collect personal information or sensitive personal data or information as defined in the "Privacy Policy" and to use all such information including without limitation personal information /sensitive personal data or information provided by me/us for extending and offering services and support requested and to share with and disclose the same to PMF/AMC's Associates/Group Companies (Affiliates), for offering their services and products.

I/We further confirm that the ARN Holder (Broker/sub-Broker) has disclosed to me/us all the commissions (in the form of trail commission or any other mode) payable to him for the different competing schemes of various Mutual Funds from amongst which the Scheme(s) has been recommended to me/us. I/we further understand that the contents hereof form an integral part of the main application form.

Signature of Sole/	Signature of	Signature of	
First Unitholder/	Second Unitholder/	Third Unitholder/	
POA Holder/Guardian	POA Holder	POA Holder	

Instructions and Information

- 1. Before investing, please refer the Scheme Information Document (SID) of the respective scheme(s) alongwith Statement of Additional Information and addendums issued from time to time.
- For redeeming units, in case the balance in your account does not cover the amount of the request, the account shall be closed and the entire such (lesser) amount shall be sent to you. The redemption proceeds shall be credited to the default Bank account registered with the AMC.
- 3. The additional purchase amount should be >= Minimum Investment / Minimum Additional Investment amount.
- All payment instruments should be drawn in favour of "Name of the Scheme A/c First Investor Name" OR "Name of the Scheme A/c Permanent Account Number" OR "Name of the Scheme A/c Folio Number" and crossed "A/c Payee only".
- 5. The first unit holder should be one of the Bank Account Holder from which the payment for subscription is being made. Purchase application requests should mandatorily mention the payment details i.e. account number, bank and branch name of the bank account used for issuing the payments to the fund.
- 6. Direct Plan Investors subscribing/redeeming under Direct Plan of a Scheme will have to indicate "Direct Plan" against the Option provided by ticking the box made available for the same. Investors should also indicate "Direct" in the ARN/Broker column of the application form. However, in case ARN/Broker Code is mentioned in the application form, but "Direct Plan" is indicated against the Scheme name, the ARN/Broker Code will be ignored and the application will be processed under Direct Plan. Further, where application is received for Existing Plan without ARN/Broker Code or "Direct" mentioned in the ARN/Broker Column, the application will be processed under Direct Plan. If no plan ie. Direct/Regular is ticked, then application having ARN/Broker Code will be considered under Regular Plan.
- 7. Investors have the facility to register Multiple Bank Accounts upto 5 in case of Individuals and upto 10 in case of non-individuals, by filling up and submitting the "Bank Account Registration Form" at any of the Official Point of Acceptance (OPT). In case of payments received from First Unitholder from a Bank Account which is not registered and the first unitholder's name is not preprinted on the payment cheque, unit holder should mandatorily attach supporting documents as required by the fund, like bank certificate, bank passbook copy or statement to prove that the funds are from a bank account held by first unit holder only. If the documents are not submitted with the application, the fund reserves the right to reject the application without any liability whatsoever or call for additional details, at its discretion.
- 8. In specific exceptional situations where Third Party payment is permitted like (i) Payment by Parents / Grand-Parents / Related persons on behalf of a minor (other than registered guardian) in consideration of natural love and affection or as gift for value not exceeding ₹ 50,000 for each purchase, (ii) Payment by an Employer on behalf of Employee under Systematic Investment Plans or lumpsum / One time subscription through Payroll deductions or (iii) Custodian on behalf of an FII or a client KYC acknowledgment letter of the investor and the KYC of the person making the payment is mandatory irrespective of any amount of investment. Additionally, a joint declaration is also required to be submitted.
- 9. In case of payment through RTGS/NEFT/ECS/Bank Transfer and the like, Unitholder should mandatorily attach the Instructions provided to the Bank stating the account number to be debited. In case of Prefunded Instrument viz. Pay order / Demand Draft/ Banker's Cheque and the like, a certificate from the Bank stating the Name of the Account holders and Account Number which has been debited to issue such instrument OR a copy of acknowledgement from the Bank wherein the instructions to debit the Investor's bank account and name of the Investor as an account holder are available OR copy of pass book/bank statement evidencing the debit for issuance of a Demand Draft / Pay Order must be enclosed. Further, in case of prefunded Instrument viz. Pay Order / Demand Draft issued against cash (acceptable for less than ₹ 50,000/- only), a certificate from the Bank stating the Name, Address, Bank Account No. and PAN (if available) of the person who has requested for the Instrument must be enclosed.
- 10. If you have selected the Dividend Option, please mention the Facilities (i.e. Payout / Reinvestment / Sweep / Accumulation / Auto Earnings Payout) wherever available in the Scheme(s) / Plan(s). In case the same is left blank, the default option/facility as provided in the SID of the respective Scheme(s) shall be considered and application shall be processed accordingly.
- 11. Folios Held on behalf of Minor Effective the date of Minor attaining Majority, no financial and non-financial transactions including fresh registration of Systematic Investment Plans (SIPs), Systematic Transfer Plans (STPs), Systematic Withdrawal Plans (SWPs) etc. shall be permitted, till such time a duly filled in "Service Request Form" along with mandatory enclosures are duly received at the OPT and status of the Folio/Account is updated from "Minor" to "Major" by the AMC/Registrar.

- 12. In case of switch, the present value of investment in the scheme from which the switch-out is requested should be > = to the minimum investment / minimum additional investment requirement of the scheme into which the investment is proposed to be switched in.
- 13. If the broker name and code is left blank, the application shall be treated as Direct.
- 14. Employee Unique Identification Number (EUIN) EUIN is an unique identification number granted to the employee of ARN holders. This unique identity number helps to capture the details of employee/relationship manager/sales person of the Distributor who has interacted with the Investor for sale of Mutual Fund Products. Capturing EUIN will help curb mis-selling of Mutual Fund Products, prevent fraudulent practices and will help the Mutual Fund to know the personnel involved in such practices and take suitable action, even if the employee/relationship manager/salesperson quits the Company, particularly in an advisory transaction. In case EUIN field is left blank, it would be assumed that the Investor agrees to the declaration provided in bold in the section "Distributor Information". Investors are requested to mandatorily sign at the space allocated in the section, as a token of having read and understood the declaration.
- 15. Transaction Charges(TC): TC of ₹ 100/- per subscription of ₹ 10,000 and above will be deducted from the subscription amount and paid to the Distributor / Agent (who has opted to receive TC) of the investor and the balance shall be invested. TC shall not be deducted for: (a) purchases/ subscriptions for an amount less than ₹ 10,000/-; (b) transaction other than purchases / subscriptions relating to new inflows such as Switch/ Systematic Transfer Plan / Sweep facility under the Dividend Option of the Scheme(s) etc.; (c) purchases/subscriptions made directly with PMF (i.e. not through any Distributor/Agent); (d) transactions routed through Stock Exchange route. Statement of Account issued to such Investors shall state the net investment as gross subscription less transaction charge and mention the number of units allotted against the net investment. Further, upfront commission to Distributors / Agents shall continue to be paid by the Investor directly to the Distributor / Agent by a separate cheque based on his assessment of various factors including the service rendered by the Distributor / Agent.
- 16. Privacy Policy:Privacy policy of the Company (AMC) is hosted on our website and Investors are requested to kindly read the same. For the purpose of processing the application AMC collects sensitive personal information from the Investor such as, but not limited to Name, Address, PAN details, KYC etc. AMC does not disclose any non-public / sensitive personal data or information about Investors to anyone, except as specified in the Privacy Policy /required under the statutory provisions/called upon by any Statutory Authority/as necessary to provide its services or otherwise consented by the Investor. If the Investor requires or has consented, such sensitive personal information may also be shared with Associates/Group Co.of AMC, enabling them to offer their services /products. However, AMC may disclose all of the information collected with respect to the Investor, to certain Affiliates, Business Partners, Service Providers, Vendors that provide service to us post entering into contractual agreements with such third parties that prohibits such Parties from disclosing/ using such sensitive personal information.
- 17. In case of investors who have furnished their KYC acknowledgement letter and may thereafter wish to furnish a request for any change in address, should send such a request along with proof for new address to any Point of Service Centre of KYC Registration Agency (KRA) for doing the needful.

For Application Forms / Declaration Formats / Bank Account Registration Form and other details refer our website <u>www.principalindia.com</u> or visit our Investor Service Centre. Further, any Customer queries, please contact our Toll Free No. 1800 425 5600 between 9.00 am to 8.00 pm from Monday-Saturday.

* It is mandatory for all existing and prospective Investors (including joint holders, guardians and NRIs) to submit PAN card copy and copy of Know Your Customer Acknowledgement letter (KYC Letter) issued by KRA alongwith this Form.



Investors who may have not as yet appointed a Nominee for their Investments, are advised to appoint their nominee(s). All that needs to done, is to submit a duly filled-up Nomination Form at the OPT nearest to you. A nominee is entitled to receive units allotted to the unitholder; in the event of unfortunate demise of a unitholder. Failure to appoint a nominee, could involve a complex and a more time consuming procedure for transmission/redemption of units. Nomination Forms can be procured from any of our OPTs or downloaded from www.principalindia.com.